



# Alniaboh LIBERIA INC

1<sup>st</sup> Floor of Sekou Building

Capitol Bye Pass, B/w Don Kan Gas Station & BMC Stores, Monrovia - Liberia

The General Public is informed that **Alniaboh Liberia Inc** in collaboration with **QuickBooks Intuit professionals from the USA** will conduct an intensive and hand-on 4day training in **QuickBooks, Monitoring & Evaluation (M&E), Project Management (PM), Strategic Procurement Management, and Basic & Advance MS Excel in Monrovia.**

## **Our Internationally acclaimed and recognized Monitoring and Evaluation (M&E) Training**

Our **M&E** course is intended to **provide hand on and an in-depth understanding of results-based monitoring and evaluation methods** with practical applications of tools and methods. It will provide participants with M&E tools, techniques and resources needed for planning, organizing, and managing programs and projects.

Through case studies, exercises and group work, participants will learn the links between results-based measurement, monitoring and project evaluation. Practical exercises and informal question and answer sessions around common M&E problem areas. The course addresses Result Based M&E for the entire results chain, including the all-important outcomes and logic model; it covers the principles, and embeds the practice of M&E for results.

**Cost: 125USD...** Cost Covers Registration fees, Course fees, Training Materials and an internationally acclaimed Certificate upon successful completion of training.

**Target Participants:** Project Managers and officers, M&E officers & managers, Business Managers, Urban Planners & Administrators, Agriculture & Social Science Students (seniors), Engineers, Local authorities, Entrepreneurs, and Interested Individuals with Good analytical Background.

The **M&E training** starts on **Saturday, April 4 and ends on April 24 (4 Saturdays)** (4 hours every Saturday one Session: **9:00am to 1pm**). **Registration is now in progress at our head Office on the Capitol Bye Pass between Don Kan Gas Station and BMC Store, Monrovia.**

**Registration will end on Friday, April 3, 2026.**

Call us on **0776-609-125** or **0881-924-553** to book your space or email us at **office@alniaboh.com.lr** or Join us on Facebook at: **Alniaboh Liberia Inc**

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## **Our Internationally acclaimed and recognized Project Management Course**

### **Our Project Management Course (PM)**

Many organizations do not understand or focus on how their projects support the organization's strategy. This can impede both progress and efficiency in achieving the organization's goals.

Our Project Management course will surveys important views of organization strategies and provides the tools and understanding necessary to keep projects on the correct organizational track. Projects that strategically align to organizational goals can significantly impact the life cycle return on investment and the ability to invest in projects.

Our Project management training course helps participants to understand project cycle management (PCM) thinking and practices from a results and evidence based approach. The course introduces and explains each of the core stages of the project and/or program cycle, identifying and addressing critical design, implementation, and monitoring and evaluation issues.

At each stage of the cycle useful tools and techniques are introduced, following the logic of the project cycle, giving participants many tools and techniques for project works. Whether participants work in the field or at central office, they learn how to confidently design, implement, and monitor and evaluate the project cycle and ultimately achieve better results. Our Lectures, discussions, and exercises will familiarize participants with prioritizing projects and how best practices in strategic alignment can help ensure a project's contribution to enterprise success.

**Cost: 125USD...** Cost Covers Registration fees, Course fees, Training Materials and an internationally acclaimed Certificate upon successful completion of training.

**Target Participants:** Project Managers and officers, M&E officers & managers, Business Managers, Accountants, Finance Officers, Finance Managers, Urban Planners & Administrators, Agriculture & Social Science Students (seniors), Engineers, Local authorities, Entrepreneurs, and Interested Individuals with Good analytical Background.

The **Project Management training** starts on **Saturday, April 4 and ends on April 25 (4 Saturdays)** (4 hours every Saturday one Session: **2:00pm to 6pm**).

Registration is now in progress at our head **Office on the Capitol Bye Pass between Don Kan Gas Station and BMC Store, Monrovia.**

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**Our Intensive and hand-on Training in Basic & Advance MS Excel**

**Our Internationally acclaimed and recognized Basic & Advance Excel Training**

**Microsoft Basic & Advance Excel Course Content:**

- **Introduction to MS Excel, and Understanding Basic Working with it**
- **Advanced Excel Course - Working with Functions**
- **Advanced Excel course Data Validations**
- **Advanced Excel Course Working with Templates**
- **Advanced Excel course Sorting and Filtering Data**
- **Advanced Excel Course - Working with Reports**

**Cost: 85USD...** Cost Covers Registration fees, Course fees, Training Materials and an internationally acclaimed Certificate upon successful completion of training.  
**Award:** Internationally recognized and acclaimed Certificate upon successful completion of training.

**Target Participants:** Statisticians, Finance Officers and Managers, CEOs, Auditors, Business Managers, Urban Planners & Administrators, Business Students (Seniors), Engineers, Local authorities, Entrepreneurs, and Interested Individuals with Good analytical Background

The **Basic & Advance MS Excel training** starts on **Saturday, April 4** and ends on **April 25** (4 Saturdays) (4 hours every Saturday one Session: **9:00am to 1pm**)

**Registration is now in progress at our head Office on the Capitol Bye Pass between Don Kan Gas Station and BMC Store, Monrovia.**

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## **Intensive and Hand-on Training in QuickBooks in Monrovia**

The General Public is informed that **Alniaboh Liberia Inc** in collaboration with **QuickBooks Intuit professionals from the USA** will conduct an intensive and hand-on 4day training in **QuickBooks in Monrovia**.

### **The Content and cost of the QuickBooks Training below:**

Contents of the training:

- Equipment requirements and installation
- IT procedures
- Internal checks and controls
- Setting up an Organization (Easy Step Interview)
- Income Accounts, Expense Accounts
- Setting up the QuickBooks opening Window
- Setting up Users and Passwords
- Setting up The Chart of Accounts
- Creating new Accounts
- Management Reports
- Budget reports for specific class
- Cash and Bank transactions
- Bank reconciliation
- Journal entries
- Reports
- KEY REPORTS
- Audit tray
- Exporting reports to Excel
- Close down QuickBooks and Excel
- Setting up Budgets
- CAPITAL BUDGETS
- BUDGET REPORTS
- Foreign Currency Reports
- Checklist 1 - Setting up QuickBooks
- Monthly checks and procedures
- Accounting Records

The QuickBooks training starts on **Saturday, April 4 and ends on April 25 (4 Saturdays)** (4 hours every Saturday one Session: **2pm to 6pm**)

Cost: **100USD...** Cost Covers Registration fees, Course fees, Software, Training Materials and a QuickBooks Intuit Certificate from the USA upon successful completion of training.

Award: QuickBooks Intuit Certificate from the USA upon successful completion of training.

Target Participants: Auditors, Entrepreneurs, Financial Experts, Accountants, Finance officers, Business Students (Seniors), and Interested Individuals with Good Financial Background.

**Participant must have a Laptop for the QuickBooks training.**

Registration is now in progress at our head **Office on the Capitol Bye Pass between Don Kan Gas Station and BMC Store, Monrovia.**

**Registration will end on Friday, April 3, 2026.**

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## Our Internationally acclaimed and recognized Strategic Procurement Management Training

Our **Strategic Procurement Management** course is designed to equip participants with the capacity to develop management and strategic skills in procurement in order to increase value for money. The course will enable participants to assess the meanings and outcomes of the stages in the development of an effective procurement strategy.

Our Strategic procurement management course is key for many projects, because procured goods and services form the highest percentages of expenditure and so it is important to achieve value for money through careful appraisal and management. The procurement strategy will promote a controlled and auditable response to external influences and ensure that the project objectives are met.

Through real time case studies, exercises and group works; participants will learn about the development of skills in a strategic process of procurement and build skills on how to practically undertake the procurement process.

**Target Participants:** Procurement officers, Finance Officers and Managers, CEOs, Auditors, Business Managers, Urban Planners & Administrators, Business Students (Seniors), Engineers, Local authorities, Entrepreneurs, and Interested Individuals with Good analytical Background.

Strategic Procurement management Course Objectives:

1. Development of skills in a strategic process of procurement
2. Improvement of procurement management to delivery VFM
3. Building skills on how to undertake the process
4. Assessment of collaborative forms of working, partnering, alliances and joint ventures
5. Evaluation of project constraints and management of risk

**The Strategic Procurement Management training starts Saturday, April 4 and ends on April 25 (4 Saturdays) (4 hours every Saturday one Session: 2pm to 6pm)**

Cost: **125USD...** Cost Covers Registration fees, Course fees, Training Materials.

**Award:** an internationally acclaimed Certificate upon successful completion of training.

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**Registration will end on Friday, April 3, 2026.**

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## **Alniaboh Liberia Inc \_ Computer Training Program**

Alniaboh Liberia Inc computer Training program provides the technical knowledge and hand-on activities to keep you up-to-date in a fast-paced world. Our computer Training program offerings will give you the computer skills necessary to secure employment and advance in the workplace. You will learn how to effectively utilize computers to support your professional and personal goals!

We are offerings for beginners through to advanced courses to give you the skills you need to master applications within the Microsoft Office suite. Whether you are just starting out or need to brush up on your existing skills, this training is for you.

Courses Include:

- Introduction to Computer
- Introduction to Microsoft Word
- Introduction to Microsoft Excel
- Introduction to Microsoft Power Point
- Introduction to Typing

The **Computer Training Programs** training starts on **Monday, April 6** and ends on **June 5 (Two Months)**:

**Registration is now in progress at our head Office on the Capitol Bye Pass between Don Kan Gas Station and BMC Store, Monrovia.**

**Registration will end on Friday, April 3, 2026.**

**Schedule 1:** (3 hours per session for (Mondays-Wednesdays-Fridays)

Three Sessions:

First Session - **10am to 1pm** Second Session - **2pm to 5pm and**

Third Session **5:30 to 7:30pm)**

**Schedule 2:** (4 hours per session for (Tuesdays & Thursdays) Two Sessions:

First Session-**10am to 2pm** – 2. Second Session - **2pm to 6pm**

**Target Participants:** Women & Youth, Entrepreneurs, High School Students, College Students, Social Science & Business Students, and all Interested Individuals with Good Reading Skills.

Do not worry if you have not touch computer before, our Microsoft Certified Trainers are standing by to provide you the best package for you to know computer.

**Cost: 125.00USD...** Cost Covers Registration fees, Course fees, Training Materials and a Microsoft Certified Introduction Certificate (**Awarded**) upon successful completion of training.

**Duration:** Two Months

**Call us on +231881924553 / +231776609125 / +231776-030-355 or +231886-905-030 to book your space or email us at [alniabohliberia@gmail.com](mailto:alniabohliberia@gmail.com) or Join us on Facebook at: Alniaboh Liberia Inc**

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## Other services offer:

Alniaboh Liberia also builds financial system using QuickBooks for corporations, NGOs, companies, schools, churches, mosques, stores at an affordable price. No matter how big or small your organization is; Alniaboh has the customized software for your convenience.

Alniaboh Liberia has state of the art Schools Management System software for all schools including Grade Schools, Vocational Institutions, Colleges and Universities at an affordable price. No matter how big or small your school is; Alniaboh has the customized school management software for your convenience.

Lastly, Alniaboh Liberia also conducts trainings in Strategic Procurement Management (US\$125), Power Point (US\$150), Access (US\$200), SPSS (US\$500) and 2-Months COMPUTER LITERACY PROGRAMS (Microsoft Suites) & Typing (US\$125.00) - for the general public from Monday to Friday (12pm to 2pm and 5:30pm to 7:30pm). Alniaboh also have customized training classes for individuals and organizations at their convenience.

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## ALNIABOH LIBERIA INC

Management & Technology Consulting Firm



**SERVICES OFFER:**

**Training Services:**

- QuickBooks
- SAP
- Oracle
- SPSS
- MS Excel, PowerPoint, Access
- Customer Service

- Financial Management
- Project Management
- M & E
- HR Management
- Proposal Writing
- IFRS
- CA, ACCA, CPA




**Address:**  
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 Monrovia-Liberia  
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 Email:alniabohliberia@gmail.com

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**Business Support & Advisory Services:**

- Build institutions' accounting systems
- Accounting & Tax Services
- Inventory count and control systems setup
- Computers Maintenance & Network Installations
- Project Monitoring & Evaluation
- Social and Financial Audits
- HR Management Services
- Debt Collection Services



**CORPORATE TRAINING PARTNERS**

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