

Advocacy and Communications Officer - H.O.P.E

Location: Monrovia

Salary: negotiable

Job type: Full Time

Posted: 5 days ago

Category: Advocacy & campaigning

Deadline: April 6, 2026

Title: Advocacy and Communications Officer

Location: Monrovia

Report to: Executive Director

Duration: 3 Months, with possibility of an extension

About HOPE Liberia

Helping Our People Excel (HOPE), Inc. is a not-for-profit organization dedicated to championing the causes of women and girls in Liberia, with a focus on sexual and reproductive health and rights, Education for all and leadership development for women and girls. HOPE's mission is to promote the social, economic, and educational empowerment of women and girls through personal development opportunities, fostering strong community partnerships, conducting policy reviews, and advocating for their rights. HOPE emphasizes ownership and empowerment by bringing the beneficiaries and key

institutions together to discuss social issues. Our Vision is to ensure the social, educational, and economic empowerment of women and children in Liberia.

JOB SUMMARY

The Advocacy and Communications officer is responsible for leading the development and implementation of advocacy and communications strategies and provides technical support to all projects, working in collaboration with national and local stakeholders.

SPECIFIC DUTIES & RESPONSIBILITIES:

Responsibilities include, but are not limited to, the following:

Communications

- Ensure regular and effective communication with diverse external audiences to promote HOPE's advocacy, learning, and capacity building, and other activities
- Develop and deliver targeted communications packages such as press releases, briefings, tweets, and blogs.
- Oversee the management of social media profiles to cover all program activities
- Liaise with communications teams and partner organizations to support alignment of messaging
- Identify and formulate communication tools to be used within the different projects
- Build and strengthen relations with local and national media outlets
- Identify and develop opportunities for HOPE to showcase and communicate their work at events, conferences, etc.
- Actively participate in national discussions to promote HOPE's work Advocacy and Stakeholder Engagement
- Maintain a strong network of partners and stakeholders, including government, private sector & civil society.
- Support regional and national advocacy activities as required, including delivery of workshops and other activities• Support the preparation of reports (including research reports and other briefings) and develop communication strategies for these outputs
- Additional relevant responsibilities and tasks as they arise.

Qualifications

- Proven experience (minimum three years) in strategic communications and stakeholder engagement in the field of women's rights, sexual reproductive health and rights, education, child protection, and other related sectors.
- Relevant degree in social sciences or communication and certificates in mass communication, media, and social advocacy.
- Experience working in national coalitions, preferably with civil society organizations that focus on women's and children's issues
- Excellent communication, negotiation, and partnership-building skills;
- Experience in the production of communications packages for a range of different audiences and using conventional and new media, including online communication tools
- Ability to develop and deliver compelling messaging to support HOPE's advocacy activities
- Experience in delivering capacity-building training.

To apply, email your application (3-page CV & Cover letter) with the Subject Application for Advocacy and Communications Officer to info@hopelib.org before 4:30 PM, Monday, April 6,2026.

Note: Only email submission will be considered. Late submission will not be processed. Only shortlisted candidates will be contacted. FEMALE candidates are strongly encouraged to apply.